



# RULES & EXPECTATIONS

Updated December 2025

## BEHAVIOURS AND CONSEQUENCES

The following list explains in more details the types of consequences for specific behaviours.

Excellent behaviour and achievements

- Certificates of recognition at assemblies, including Bronze Awards.

Minor behavioural problems are normally dealt with by the teacher and Head of Year or Head of Secondary or Head of Primary as necessary. Options may include one or more of the following:

- discussion,
- restitution loss of privileges,
- special seating in class; and/or
- reflection sheet.

Persistent minor behavioural problems are usually dealt with by the teacher, Head of Year, and Deputy Heads, and, where appropriate, the Head of Secondary or Head of Primary and school's psychologist may be involved. Actions may include:

- counselling,
- monitoring card, if appropriate (Deputy Heads and Head of Year to assign the card);
- reflection sheet;
- parental contact;
- Head of Secondary/Head of Primary interview;
- regular monitoring and support; and/or
- behaviour modification strategies.

Disruptive students

- curriculum modification,
- staff awareness and work modification,
- additional support and remediation,
- liaison with parents,
- monitoring both inside and outside the classroom and/or
- withdrawal from class.

Repeat offenders

- monitoring within classroom,
- withdrawal from class,
- detention,
- parent interviews,
- involvement of outside agencies (where possible),
- in-school suspension,
- suspension from school, and/or
- 'N' awards for Higher School Certificate.

Isolated incidents

- restorative Practice,
- reprimand
- reflection sheet;
- restitution;
- detention; Secondary/Head of Primary; and/or
- referral to the Head of.



Major isolated incident:

- Suspension from classroom activities - immediate referral to the Head of School; and/or
- Appropriate restitution.
- Major offences including drug or violence offences (some or all of these consequences may be appropriate):
- suspension;
- Police involvement;
- restitution;
- counselling; and/or
- expulsion.

Each student incident will be treated individually, and a decision made in the best interest of the student involved and the impact on others.

## EXPECTED BEHAVIOUR

To help protect everyone's rights and responsibilities AISHK has a basic set of school rules. Teachers explicitly teach and enforce these behaviours.

Students at AISHK must:

- Show respect for others and for the rights and feelings of others.
- Behave in a manner that keeps themselves and others safe at all times.
- Follow the instructions of teachers and others.
- Complete all required work to the best of their ability.
- Respect and care for school buildings/property.
- Attend school regularly and punctually, and explain any absences.
- Behave in a courteous and responsible manner at all times; and
- Wear the correct uniform in a way that shows pride in the school.

## PLAYGROUND RULES

The school playground is carefully supervised by staff at recess and lunch times. Children who are waiting for an extra-curricular activity to start, or who are waiting for a sibling, must go to the library, or wait with an adult on the sports terrace. Students may play on the equipment if they are directly supervised by an adult. To make our playground a safe and happy place, students must follow these rules:

- No hat, no play on the field (Primary students).
- No leather balls during playtime.
- No chasing games on the climbing equipment and undercover area.
- No walking under the monkey bar area.
- No pushing.
- No food or drink on the safety matting or on the field.
- Sit and eat before playing.
- Shoes may only be removed for play in the sandpit; and
- Put play equipment away properly.

## REFLECTION / DETENTION SYSTEM

### **Primary**

Detention are not seen as means to an end but rather and tool in adjusting a students behaviour. During a detention students remain in class or in the Primary Office after school or at lunchtime.

They are counselled on their actions and encouraged to reflect on their actions and learning from their mistakes so they might making better decisions and choices in the future.

### **Secondary**

Teachers issue detention slips for Heads of Year/Head of Department for school rule infringements. If your child receives a detention slip, you need to sign it and your child must return it to the Secondary Office. There may also be a note written in their diary, which you must also sign.

Secondary detentions may be at lunchtime or after school on Fridays from 3:00pm to 4:00pm.

## SUBSTANCE MISUSE

The AISHK campus as inclusive school environment in which students learn to live healthy, balanced lives. As part of our commitment to student health and safety, the school strictly prohibits any substance misuse. As students move through the school AISHK's Wellbeing programme educates students in what substance misuse is, its impacts and the consequences of misuse.

Any substances misuse by students will be investigated, leading to disciplinary action, including the possibility of exclusion from the school. AISHK is committed to educating students about substance misuse so that they can make well-informed choices, prioritising their health, safety and wellbeing.

